2025-2026 Academic Year Equal Access Academy Offerings

Description of each training below the table

	Name	Dates and Reg. Page Link	Length	Fall	Spring	Instructor
1	Accessibility Awareness 101	Oct 7, Feb 10	60	✓	✓	SAS
2	Accessibility Awareness 201	Oct 28, Feb 24	60	✓	✓	SAS
3	Accessibility for Drupal Webmasters **mandatory third Drupal training for webmasters? Wed aft best for UCM.*	Oct 29, Dec 10	90	✓ Yes condensed into 1 but not rewritten til spring	✓	Doug + James (UCM)
4	Accessibility in a Flash: Alt Text *(Wednesdays now)*	Sept 24, Feb 4	30	✓	✓	Doug
5	Accessibility in a Flash: Artificial Intelligence and Accessibility	Feb 18	30	✓	✓	Alison
6	Accessibility in a Flash: Captioning, Transcripts and Audio Descriptions	Nov. 19, Apr. 15	30	✓	✓	Doug + Eileen
7	Accessibility in a Flash: Jump Start Your Own Accessibility Testing	Oct. 22, Mar. 18	30	✓	✓	Doug
8	Accessibility in a Flash: Presentations	Oct. 8, Mar 4	30	✓	✓	Doug
9	Accessibility in a Flash: Screen Reader Demo	Nov 5, Feb. 18	30	✓	✓	Doug
10.	Accessibility in a Flash: Headings and Links	Dec 3, April 29	30	✓	✓	Doug
11	Accessible Media and Design 101: graphics/infographics, charts/graphs, Audio/video and social media **Joint registration link with 201*	Oct 30, Feb 26	60	✓	✓	Alison + Kristin Dolan or Owen Dolbear (CAE)?
12	Accessible Media and Design 201: Newsletters, galleries, data dashboards, tables, and spreadsheets **Joint registration link with 101, Doug can do Excel application*	Nov 13, Mar 19	60	✗	✓	Alison
13	Accessible Development for Web and Mobile	Dec 2, Apr 21	90	?	✓	Doug + Wayne or Jason (devs)
14	Creating Accessible Dynamic Forms and Reviewing NextGen Native Accessibility Features	Nov 18, Feb 12	60 or 90	✗✓	✓	Alison + Amanda Kelley-Hurm (products owner, IT)
15	Creating Accessible InDesign Publications and Reviewing InDesign's Native Accessibility Features	Oct. 15, Feb 25	90	✓	✓	Doug + Larry Langston (UCM)
16	Creating Accessible PDFs and Reviewing Adobe Pro's Native Accessibility Features	Oct. 21, Feb 17	60	✓	✓	Doug
17	Creating Accessible Word Documents and Reviewing Word's Native Accessibility Features	Sept 30, Jan 27	60	✓	✓	Doug
18	Disability in the Classroom	Oct 23, Feb. 19	60	✓	✓	SAS + Donna Burkhart (EHHS faculty)

	Name	Dates and Reg. Page Link	Length	Fall	Spring	Instructor
19	Finding, Evaluating and Procuring Accessible **Technology** (Platforms, Programs, and Applications) *required for all business managers and maybe desktop support*		60 or 90	✗	✓	Doug and Alison and/or procurement and/or legal + Paul Creed (tech search committees)?
20	Finding, Procuring, and Creating Accessible **Educational Content** (Canvas accessibility tools plus finding/testing accessible course reserves, OERs and other digital resources) *Do this instead of Creating Accessible Courses?*		60 or 90	✗	✓	Some combination of Alison, Doug, Amanda, LeighAnn or other CTL, Kelly Riley (library), Cindy Kristoff (copyrighting), Lydia Rogouski (Kent State Online)
21	Managing my Disability as an Employee	Oct 2, Jan 22	60	✓	✓	Emma Weihe (SAS) + Erin Beseda (ADA's office)
22	**Open Forum and Panel Discussion around the April 2026 ADA and Title II Compliance Deadline**	Nov 4@11am	**60**	**2X**	**2X**	**Alison + Legal + SAS? Just Alison?**
23	Accessibility Animals on Campus	Mar 24	60	✗	✓	Amanda and Nichole

Marketing Copy

1. Explore assumptions about disability and accessibility and the experiences of our students with disabilities.
2. Disability models and activism, how disability and higher education intersect, and best practices for communication.
3. Done already
4. The phrase "alt text" stands for *alternative text* – text that is an alternative to and explains a picture or graphic. Remove accessibility barriers by learning how to write alt text correctly according to context and how to insert it in common programs like Microsoft Word.
5. Come explore the intersection of artificial intelligence (AI) and accessibility, with a particular focus on the needs of people with disabilities (PWD). We'll help you navigate both AI's opportunity and challenges, teaching you to highlight and overcome technology barriers for PWD.
6. Learn your legal responsibilities around providing a text alternative to sound. Podcasts, live video events, and recorded video all require their own combination of captions, transcript, and/or audio descriptions.
7. All digital accessibility testing starts with a few easily learned checks. Master these and you'll be able to independently discover the general accessibility level of your team's content and technology.
8. Creating accessible Power Point and other slide presentations are easier than you think- Microsoft does most of the accessibility work for you! Come learn which buttons to click and how to export an accessible version.
9. As soon as you learn the phrase "digital accessibility", you hear people mentioning screen readers. Reading about them or asking someone to explain takes many times longer than just seeing one in action. Afterwards, you realize the very least we can do is make sure people who rely on them can actually interact with our content.
10. Adding true (not just differently styled) headings is barely harder than creating a document outline. Naming links in an accessible way is barely more than common sense. Come learn best practices for documents and links.

11. This training introduces the basics of the Web Content Accessibility Guidelines (WCAG) and how they inform creating accessible images, sound, and social media. The 2024 final rule addition to the ADA makes it legally imperative that ALL aural and visual content associated with Kent State is made accessible. Enfold these concepts in your content creation workflows to be compliant and to provide the basic human right of being able to interact with digital content.
12. Step up your basic audio and visual knowledge by learning the correct procedures for creating more complex media. A large portion of Kent State's web presence is crammed full of exactly these types of content, and remediating existing digital galleries, data dashboards and newsletter templates is much more expensive and resource-draining AFTER its creation and publishing. The more you understand digital accessibility, the earlier you'll enfold it into the development process and the higher the return on investment.
13. Done but add native features text
14. Learn how to build accessible, frustration-free forms, design for ADHD and language-processing needs, and use clean writing, spacing, and styling.
15. Done but add native features text
16. Done but add native features text
17. Learn the accessibility features of and best practices for creating Microsoft Word documents. Session includes hands-on practice.
18. Undoubtedly, the most significant change in the 2024 final rule addition to the ADA is that **any application, program, website, or platform** that we direct any student, staff, faculty, alumni, or guest to **must be accessible, regardless of whether we have control over its features or content.** This training will NOT teach you how to make currently inaccessible technology compliant, it will teach you how to find better options or recruit the digital accessibility team in the Division of IT to work with the vendor or create Equally Effective Access Plans for legitimately unique technology.
19. Course content is not exempt from ADA final rule requirements. EVERYTHING we (digitally) put in front of students must be WCAG 2.1 compliant by April 2026: Canvas pages, websites we link to within modules, course reserves materials, ebooks and etextbooks, publisher platforms/websites, and Open Educational Resources (OER). Learn how to determine the basic accessibility level of each of these types of content and what actions and resources are available if currently inaccessible.
20. Done already

21. Yes, you heard correctly. Per the **April 2024 final rule addition to the Americans with Disabilities Act (ADA)**, Kent State University's entire digital footprint must meet accessibility guidelines (**WCAG 2.1, Level AA**) by April 2026. This training will explain:
    - What the law requires
    - How it affects your team
    - Simple steps to improve accessibility

    Training is highly recommended for all staff in management or higher roles and all academic/administrative unit leadership (unless your work is largely non-digital).